



Summary Report of the Third SADC EWG PFM Meeting

23 to 25 May 2017, Johannesburg, South Africa

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Background

Following the establishment of the Southern African Development Community Expert Working Group on Participatory Forest Management (SADC EWG PFM) and its associated Operational Guidelines by the Joint Coordinating Committee (JCC) in September 2016, the first meeting for EWG PFM was conducted in partnership with the Regional Community Forestry Training Center for Asia and the Pacific (RECOFTC) in Moshi Tanzania from 28 November to 2 December 2016. The main objectives of the meeting were to discuss the project activities including the study tour and develop an annual plan. The EWG nominated Chairperson and rapporteurs who continued to work on an ad-hoc basis. Subsequently, the second meeting of EWG PFM was conducted jointly with RECOFTC in Thailand from 1 to 12 February 2017 as a follow-up to activities of the first meeting and further examine and appreciate participatory forestry management concepts, strategies and principles applied in Thailand context. The third EWG PFM meeting was conducted from 23 to 25 May 2017 in Johannesburg, Republic of South Africa. The meeting aimed to discuss and agree on reporting system for SADC PFM good practices and to determine next steps for drafting the SADC PFM guideline.

Meeting objectives

Within the 3-day meeting, SADC EWG PFM aimed to

- Discuss and agree on PFM good practice reporting template
- Discuss and agree on PFM project list template
- Determine next steps for drafting PFM guideline part 1 and part 2

Highlights of the meeting

Below are summary of what has been discussed in the third EWG PFM meeting.

- Ms. Mmakwena Maleka from the Republic of South Africa has been elected as a new chair and Ms Joyce Munkombwe from Zambia and Mr. Wilfred Mbhekeni Nxumalo from Swaziland as rapporteurs
- Mr. Sonny W. Mokgwathi, the former chair updated the result from last JCC meeting. JCC commented the PFM guideline should cover Strength, Weakness, Opportunity and Threat analysis of PFM in each SADC country.
- EWG PFM members shared their good practices by using a template introduced in the second EWG PFM meeting in Bangkok. EWG members found many lessons they learned

from other countries. Some of the lessons including private partnership in community based conservation for ecotourism, community role in forest product permission, community empowerment for clear right and tenure, incentives for local people involvement in forest conservation, benefit sharing mechanisms, financial commitment from government and donors, and how the PFM principles applied in these good practices.

- EWG members recognized the value of using Good Practice template, however there are feedbacks how to improve the template. The feedback included
 - Explanation on what kind of information in which item
 - Need a strong connection between PFM guideline and good practices
 - Good example should refer to PFM principles
 - Need to include key messages or key lessons
 - Need to include key challenges
 - Way forward should also include essence of sustainability
- EWG has reached agreement to the modified version of good practice template and project list template.
- EWG identified priorities and determined the next step to draft SADC PFM Guideline.
- Topics for skill training have been identified as Project Management, PFM market analysis and development, and either conflict management or PFM for biodiversity conservation. However there is a need to discuss in more details on what specific learning objectives for each topic.

Conclusion

The third EWG PFM meeting has been successfully conducted with active participation from 15 SADC representatives. EWG members shared their good PFM practices for cross learning. It found useful lessons from this sharing and learning. Feedbacks to improve good practice template and project list were shared and discussed. The modified-version of both templates are agreed by incorporating those feedbacks. All members decided for next steps how to contribute for drafting the SADC PFM Guideline.

Annex 1: A list of SADC - EWG PFM Members (attendees of the third meeting are in bold)

No	Country	Substantive	Alternate
1	Angola	Ms. Elizabeth Florisbela de Alemba	Mr. Oliveira Domingos Gonçalves
2	Botswana	Mr Sonny W. Mokgwathi	Mr Onalenna S Manene
3	Democratic Republic of Congo	Mr Guy Landu Bikembo	Mr Scott Bafeno Athyla
4	Lesotho	Ms Lerato Putsoane	Mr Tankiso Lechesa or Mr. Kompi Rasekoli
5	Madagascar	Ms Felanirina Rabevazaha	Mr Tovohery Ndriananja
6	Malawi	Mr Titus Zulu	Ms Emily Gondwe
7	Mauritius		Ms Cecily Cyparsade, or Mr. Shipnauth
8	Mozambique	Mr Renato Timana	Ms Teresa Nube
9	Namibia	Mr Theodor Kaambu	
10	Seychelles	Mr John Quilindo	Mr Steven Azemia
11	South Africa	Ms Nelly Mjikwa	Mr Michael Modise and Ms. Mmakwena Maleka
12	Swaziland	Mr Mbhekeni W. Nxumalo	Mr Nkosinathi N. Masuku and Mr. Wilfred Mbhekeni Nxumalo
13	Tanzania	Mr Emmanuel Msoffe	Ms Charles J. Mwafute
14	Zambia	Ms Joyce Munkombwe	Mr Davison Mwela
15	Zimbabwe	Mr Steven Zingwena	Mr Rodwell Diwura

Annex 2: Meeting agenda

The SADC-JICA Project on Forest Conservation and Sustainable Management of Forest Resources in Southern Africa 3rd Expert Working Group Meeting Participatory Forest Management (PFM)

Johannesburg 23rd – 25th May 2017
DRAFT PROGRAMME

Meeting objectives

The 3rd EWG/RECOFTC PFM meeting will focus more on SADC PFM Guideline part 2

- Discuss and agree on PFM good practice report template
- Discuss and agree on information needed for PFM project lists
- Identify roles and responsibilities for next steps

Time	Item	Format	Responsible
23 May 2017			
08:30-09:00	Registration		
09:00-09:15	Welcome Remarks by Member States	Plenary	Host Country
09:15-09:30	Remarks by JICA	Plenary	JICA
09:30-09:45	Remarks by SADC	Plenary	SADC
09:45-10:00	Explanation of Program Selection of Chairperson	Plenary	PMU
10:00-11:00	Report of 2nd JCC	Presentation	PMU
11:00-11:15	Tea Break		
11:15-12:30	Remaining Reports of Good Practices in Thailand	Presentation	PMU/RECOFTC
12:30 -13:30	Lunch Break		
13:30-15:00	Explanation of PFM Guidelines Drafting	Presentation	PMU/RECOFTC
15:00– 15:15	Tea Break		

15:15-16:30	Reporting an Example of SADC PFM Guidelines and PFM Project List from MSs	Presentation	EWG/RECOFT C
24 May 2017			
09:00-10:40	Reporting an Example of SADC PFM Guidelines and PFM Project List from MSs (20min x 5 states)	Presentation	EWG/RECOFT C
10:40-11:00	Tea Break		
11:00-12:20	Reporting an Example of SADC PFM Guidelines and PFM Project List from MSs (20min x 4 states)	Presentation	EWG/RECOFT C
12:20 -13:30	Lunch Break		
13:30-15:30	Reporting an Example of SADC PFM Guidelines and PFM Project List from MSs (20min x 6 states)	Presentation	EWG/RECOFT C
15:30-15:45	Tea Break		
15:45-17:00	Modifying Examples and PFM project list as a part of draft SADC Guidelines	Self-work	EWG/RECOFT C

25 May 2017			
09:00-10:00	Modifying Examples and PFM project list as a part of draft SADC Guidelines	Self-work	EWG/RECOFT C
10:00-10:30	Tea Break		
10:30-12:00	Reporting revised Example of SADC PFM Guidelines and PFM Project List from MSs (10min x 9 states)	Presentation	EWG/RECOFT C
12:00 -13:00	Lunch Break		
13:00-14:00	Reporting revised Example of SADC PFM Guidelines and PFM Project List from MSs (10min x 6 states)	Presentation	EWG/RECOFT C
14:00-14:30	Tea Break		
14:30-16:00	Wrap up and making Chairperson summary	Discussion	EWG/RECOFT C
16:00-16:30	Works for next EWG/RECOFTC-PFM	Presentation	PMU
16:30	Closing Remarks		

Annex 3: Modified version of PFM good practice reporting template

PFM Good practice Reporting Template

Maximum 4 pages: 3 pages for text and 1 page for photo or table or??

1 General Description

1.1 Name of Project :

1.2 Country :

1.3 Reporting Person

Name :

Belonging Organization :

Email :

1.4 Implementing Organization

Name :

Postal Address :

Email :

WEB URL :

1.5 Funding Source :

1.6 Implementing Place : Country, Province, City/Town/Village

1.7 Implementing Period : MM/YYYY – MM/YYYY

Key Words : key elements that best characterize good practices

2. Summary of the good practice

This section should give brief description of

- Problem being tackled by the project
- Approach taken to solve the problems?
- Expected results of the intervention or good practice
- Highlight of the good practice
- Involvement of the local people(community/ stakeholders/ partners)
- Benefits both to local people (livelihood improvement/ poverty eradication) and environment (ecosystem/ biodiversity)
- Key lessons
- Sustainability of the good practice

3 Background of the good practice

(not more than 8 lines)

This section should give brief description of

- Rationale or justification behind the good practice (Historical background) or
- Motivation and circumstances that led to the need of the intervention (good practice)

4 Objectives of the good practice

This section should give brief description of

- Overall objective of good practice should be in line with 9 principles of PFM

Note the objectives has to be SMART (Specific, Measurable, Achievable, Realistic, Timeframe)

5 Challenges and limitations of good practice implementation

This section should give brief description of challenges or limitations of conducting this good practice.

6 Major Activities

This section should give brief description of

- Key activities that need to be conducted to achieve the overall objectives of the good practice
- What have been done to achieve the good practice objectives?

7 Outputs from the good practice

This section should give brief description of

- Immediate results in both qualitative and quantitative of the good practice in line with the objectives
- Benefits: description of clear defined benefits accrued from the practice to stakeholders: direct/intended and indirect benefits

8 Impacts of the good practice

This section should give brief description of ultimate outcomes of this practice

9 Roles of government and/or relevant stakeholders in this good practice

This section should give brief description of

- Support, assistance, and contribution by the relevant authorities/ stakeholders including government, NGOs, CSOs, CBOs, local groups, partner, private sector, or other groups

10 Way Forward

This section should give brief description of any improvement needed (measures to overcome challenges or limitations) to achieve the overall objective of good practice that would reflect sustainability

11 Reference Documents/Materials of the good practice

(Document title, URL, etc.)

Sources of information: List of literature reviews, lessons learned from the previous good practices, list of relevant documents (Policies, Legislative frameworks, bylaws etc.)

12 Photos/Figures/Tables/maps/ illustrations

These should have a direct relevance to the good practice and clear to read/see	Title : Explanation; short description how these relate to the good practice
	Title : Explanation :
	Title : Explanation :

13 Resource Persons (not more than 5 persons as option)

Name	Role	Organization (Affiliation)	contact details

Annex 5: Work plan

Action point	Who	When
Submission of revised good practice by using the modified version	All EWG members	By the end of May
Guidance for more information	Kaala	First week of June
Inputs contribution from each country	All EWG members	By the end of third week of June
Reminder for 2 more good practice	Nanoka	To be decided (TBD)
Submission of two more good practices	All EWG members	TBD